

Internal Quality Assurance Cell
Advisory Committee Meeting on April 29, 2019
Minutes of the Meeting

The Advisory Committee Meeting of the Internal Quality Assurance Cell was held on April 29, 2019 at 12:30 pm.

Dr. Kamla Devi, Principal welcomed all the honorable members of the Committee as the chairperson.

- i) The minutes of the last meeting held on May 16, 2018 was read out by Dr. Kajal Deb Coordinator, IQAC and confirmed.
- ii) Action Taken Report was presented by the coordinator. No matter arose out of it. The Honorable members of the Advisory Committee appreciated the action taken of the Plan of Action 2018-2019 regarding teaching–learning, research, extension, and other activities of the College.
- iii) The proposed Plan of Action for the session 2019-20 was prepared by IQAC including the suggestions from experts, faculty members, students and stakeholders, The same was presented in the Advisory Committee meeting by the Coordinator and approved. The following suggestions were made by the honorable members regarding Plan of Action 2019-20.

1. Dr. Jagdish Gulati suggested that, UG and PG classes should run simultaneously. He also suggested running the institution in two shifts- morning and afternoon.
 - Dr. Gulati suggested the use of Flipped Classroom to be made on a larger scale through Youtube also.
 - He also emphasized the early implementation of the SOUL software in the library.
 - Dr. Gulati emphasized the need of computer Course Tally for the students of second year and third year.
 - Number of Professional, Vocational and Skill oriented programmes should be increased according to the need and demand of the society.
2. Dr. L. K. Tripathi suggested that free e-books should be made available to all the students and research scholar in the library..
 - He also suggested that all the departments should be provided with one room each for academic activities and research.
 - He emphasized that the wi-fi facility should be made available at priority level.

3. Dr. Milan Mukherjee advised that the college should make a list of requirements priority-wise to be placed before the meeting of Governing Body.

He also suggested that we should give importance to the growth of the college by including more courses in the college.

4. Alumna Dr. Pratibha Mishra, suggested to open B.Ed. faculty in the college to provide vocational opportunities to the students.

5. Ms. Aditi a student's representative of the college emphasized to increase the intercollegiate activities in the college. She also suggested that training should be provided to the students to face interview in future.

The coordinator informed that the suggestions made by the Advisory Committee will be included in the Plan of Action and will be placed in the meeting of the Staff Council and Governing body for approval.

The meeting ended with a vote of thanks to all the members.

(Dr. Kajal Deb)
Coordinator