

**Internal Quality Assurance Cell**  
**2015-16**  
**Advisory Committee Meeting on May 12, 2016**  
**Minutes of the Meeting**

The Advisory Committee Meeting of the Internal Quality Assurance Cell was held on May 12, 2016 at 11 am.

Dr. Kamla Devi, Principal welcomed all the honorable members of the Committee as the chairperson.

- i) The minutes of the last meeting held on May 12, 2015 was read out by Dr. Kajal Deb Coordinator, IQAC and confirmed. Action Taken Report was presented by the coordinator.
- ii) No matter arose out of it.
- iii) The proposed Plan of Action for the session 2016-17 was prepared by IQAC including the suggestions from experts, faculty members, students and stakeholders, which was presented in the advisory committee meeting dated May 12, 2016 and approved. The following suggestions were made.

**1. Teaching – Learning :**

- Shri G.K. Bansal suggested that Wi-Fi Campus should be taken on priority as it is a vital component for quality enhancement in teaching – learning. Lease – line to be explored for the same. Prof. Avinash Chandra Pandey suggested about the National Knowledge Network Project of Govt. of India for Wi-Fi Campus.
- Prof. Pandey suggested regarding preparing Audio / Visual CD related to classical literature the focus should be made on the particular time and space.
- Regarding use of Flipped Classroom it was suggested by Prof. Pandey to create a Whatsapp Group and Mobile App of the College to solve the queries of the students.
- Dr. Pawan Jaiswal suggested to introduce Satellite classes which will create college within college. The Principal informed that the facility of Video conferencing is under process.
- The members appreciated the Value Added / Skill oriented programmes of the College and Suggested a few more, such as **Typing, Financial Literacy** (for Non-Commerce Students), **Disaster Management**.
- Shri Bansal suggested to prepare a module of **Ethics** to handle the modern dilemmas.

- The Hon'ble members appreciated about the Computer Education being given to students and suggested some advance knowledge of Computer in Excel, Photoshop, Corel Draw.

#### **Research Activities :**

- Prof. Pandey suggested for more contribution of faculty members in College publication i.e. *Anvesha*.
- It was suggested that the unpublished articles of the students should be displayed on Board for their further encouragement.

#### **Extension Activities :**

- It was suggested that for conservation of environment, we should go for Green Development "**Go Green**", activities. **Solar Panel** may be installed.

#### **Other Activities :**

- The Hon'ble members suggested to provide self-defence training of Judo-Karate also apart from Taikwondo.
- Awareness of Women's rights and privileges introduced by the Govt. from time to time should be given.
- Shri Bansal emphasized for giving **Attitudinal Training** to students to enable them to face failures and prepare for competitive exams.
- It was also suggested to call such parents who are on different administrative posts to share their experiences and motivate.
- Dr. Sumanlata, an alumna suggested to introduce General English classes for all students apart from Spoken English. She also emphasized the need to start post-graduate classes in the college.

The coordinator informed that the suggestions made by the Advisory Committee will be included in the Plan of Action and will be placed in the meeting of the Staff Council and Governing body for approval.

Meeting ended with a vote of thanks to all the members.

Dr. Kajal Deb  
Coordinator