

**Internal Quality Assurance Cell**  
**2016-17**  
**Advisory Committee Meeting on April 26, 2017**  
**Minutes of the Meeting**

The Advisory Committee Meeting of the Internal Quality Assurance Cell was held on April 26, 2017 at 1:00 pm.

Dr. Kamla Devi, Principal welcomed all the honorable members of the Committee as the chairperson.

- i) The minutes of the last meeting held on May 12, 2016 was read out by Dr. Kajal Deb Coordinator, IQAC and confirmed.
- ii) Action Taken Report was presented by the coordinator. No matter arose out of it (copy attached).
- iii) The proposed Plan of Action for the session 2017-18 was prepared by IQAC including the suggestions from experts, faculty members, students and stakeholders, which was presented in the Advisory Committee meeting dated April 26, 2017 by the Coordinator and approved. The following suggestions were made.

The Honorable members of the Advisory Committee appreciated about the outcome achieved of the Plan of Action regarding teaching –learning, research, extension, and other activities of the college. The following suggestions were made-

1. Prof. Avinash Chandra Pandey suggested for the need of relevant curriculum design. The changing norms of higher education should be focused in the Plan of Action.
  - Student Centric teaching methods should be emphasized.
  - Innovative practices to be implemented as per the need of the subject.
  - Analytical evaluation of the Feedback taken in the different academic programmes.
2. Dr. Pawan Jaiswal emphasized to practice “minimum government maximum governance”.
  - Students should be educated about the current policies of Government, such as Cashless transaction, Paytm, Bhim App etc.
  - Workshops/Seminars/lectures should be organized on Taxation such as GST bill.

- Students should be made aware about the rights and responsibilities regarding railways and airways.
  - Students should be encouraged for Cleanliness Drive to promote the policy of the government.
  - A Twitter Account (VOICE OF JT) should be created to keep in direct contact with the other institution and Society.
3. Dr. Milan Mukherjee suggested to prepare and publish a Booklet consisting of various information regarding Cashless Economy, Taxation system, Constitutional Rights and Duties.
  4. Ms. SumanLata, an alumna stressed on the need for PG class in the college.
  5. Ms. Shreeyashi Ojha, a student of BA III emphasized on the need of wi-fi campus. She suggested to provide more books of English medium in the library. She also suggested to start P.G. classes in all the subjects.

The coordinator informed that the suggestions made by the Advisory Committee will be included in the Plan of Action and will be placed in the meeting of the Staff Council and Governing body for approval.

Meeting ended with a vote of thanks to all the members.

Dr. Kajal Deb  
Coordinator